

REVATHI EQUIPMENT LIMITED

NOTICE OF THE 261st BOARD MEETING

Dear Sir / Madam,

NOTICE is hereby given that the 261st Meeting of the Board of Directors of **M/s. Revathi Equipment Limited**, will be held on Friday, the **12th day of February, 2021, at 10.00 AM through video conferencing mode**, inter alia to consider and approve the un-audited financial results for the quarter ended 31st December, 2020.

Pursuant to the provisions of Section 173 of the Companies Act, 2013 read with Rule 3 of the Companies (Meetings of Board and its Powers) Rules, 2014 (as amended) and the Secretarial Standards on Meetings of the Board of Directors (SS-1) issued by The Institute of Company Secretaries of India (ICSI), the facility to participate through video conference is being made available to all the Directors for the above scheduled Board Meeting.

Accordingly, the Directors, who are intending to participate in the 261st Board Meeting through video conferencing facility, may communicate such intention to the undersigned, at his e-mail address: maheswaran@revathi.in / Contact No: [77080 04120](tel:7708004120) at least a day prior to the date of the Board Meeting i.e. on or before 11th February, 2021.

The Directors are requested to note that the complete proceedings of this 261st Board Meeting would be recorded at the venue of the Meeting and the same shall be stored in any electronic media in order to ensure compliance with the provisions of Rule 3 of the Companies (Meetings of Board and its Powers) Rules, 2014 (as amended).

Please make it convenient to attend the meeting.

For Revathi Equipment Limited

Sd/-
K. Maheswaran
Company Secretary

Dated: 03rd February, 2021

Revathi Equipment Limited

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